



New Tenant's Checklist

1. Initial Requirements

- Signed Application Form (Online or Hard copy)
- Driver's License or Passport
- Pay Stub (last 3 months)
- Latest Tax Return
- Credit Bureau Report
- Letter of Employment
- Proof of additional income (if applicable)

2. Upon approval of the application, prepare the following:

- First and Last Month's Rent (Certified Check or E-Transfer)
- Content Insurance
- SIN (optional)

3. Scan and send everything at office@khaterra.ca. You may also upload these documents in your Tenant Cloud account

For online application

Visit website: www.K-properties.ca, click the Property Tab then click on your chosen unit

For hard copy of the application form

Will be sent via email when requested.